



Section I

Student Information

Name Janice Chau APU ID# (required) 002501549
 Phone (626) 696-5477 Email janice.m.chau@gmail.com Soc Sec # (opt.) _____
 Address 301 Lola Avenue City Pasadena State CA Zip 91107
 Term Fall Year 2014 Class # ~~1418~~ 13889 Instructor's Name Dr. Viv Gregg
 Course ID TVL 620 Course Title Leadership of Urban Movements

Reason for not completing this course before the end of the semester:

- Reading load was very high and use of elongated hours on-line or on digital books made my eyes very tired. I couldn't read or write as fast because of my visual tracking and visual comprehension capacity. (Visual Impairment: Ocular Albinism)

Section II

Instructor and Student Agreement

An incomplete may be granted for a maximum of 12 weeks from the end of the semester or term.

1. Assignments or exams needed to complete this course:
 - a. Project 2a - d - Movement Theory and Intergration
 - b. Annotated Bibliography
 - c. _____
 - d. _____
2. Deadline for work to be completed is 1 / 8 / 15.
3. If coursework is not completed by this date the grade will be changed to C.

Section III

Contract

My signature below signifies my understanding that this is a binding contract. I agree to the terms outlined herein. If the items listed are not completed by the deadline specified (Section II, number 2) the course grade will automatically be changed to the grade specified (Section II, number 3).

Student Signature [Signature] Date 12-24-2014

Section IV

Faculty Approval

Instructor's Signature [Signature] Date 5/9/2015
 Dean's Signature _____ Date _____ Approved Denied
 Dean's Comments (if any) _____

Section V

Final Grade

Final Grade B+ Coursework completed on Jan 6, 2015
 Instructor's Signature _____ Date 5/9/2015

Registrar

Incomplete grade entered on ___/___/___ by _____ Final grade entered on ___/___/___ by _____

Form can be submitted by Mail, Fax, or PDF to Email

Mailing Address: Azusa Pacific University, Graduate and Professional Center, P.O. Box 7000, Azusa, CA 91702

• Telephone: (626) 815-4570 • Fax: (626) 815-4545 • Email: gradregistrar@apu.edu